

Coleman Country Checklist

Summer of 2010



Use this guide to help you understand the forms in this package. You can also use it as a checklist to track which forms you've completed. We know it looks like a lot, but many of the pages in your Parent Package are for your information only and you don't have to fill them in. As always, if you have any questions at all, you can e-mail us at mailbox@ColemanCountry.com or call us at 516-620-4300. **In addition, if you need another copy of a form, or if your package is missing something, you can download any of these items from our Web site:**

<http://ColemanCountry.com/forms/>

This checklist and the enclosed forms have been custom-printed for your child. (If you have another child in camp, you'll find a second checklist and another set of forms included in this package.)

Lastly, in the interest of consistency, we ask that the same parent fill out all the forms. **Please make sure to see both sides of this checklist when completing the forms.**

All forms except the Physician's Report and Standing Orders form must be completed and returned at your earliest convenience. The Physician's Report and Standing Orders form are due by June 1st.

Personal Profile

The Personal Profile tells us and your camper's counselor important details about your child. Please be as specific as possible. All information will be kept confidential. If there's something you'd like to share with the camp directors or division head but not with the child's counselor, please attach a separate note with that information stating with whom it may be shared. Alternatively, you can call the camp office to discuss sensitive matters. Please make sure to complete all four pages of this form.

Aquatic Profile

The Aquatic Profile lets our counselors and swim instructors know about your camper's swimming ability and level of comfort in the water.

Health Form

A parent should fill out the health form with the child's health information. Please be sure to complete all four pages. This information will be kept on file in the camp health center and carried on camp trips.

Physician's Report

Your camper's doctor must complete and sign this form, which should be returned to the camp office by June 1st. While many doctors prefer to use their own form (which we will accept), we do prefer ours, so that information is in a consistent location for Health Center staff to find; if your doctor will be using a different form, he or she must still also complete the Standing Orders form (see below).

Standing Orders

Because of New York State Department of Health guidelines, your child's physician must complete this form in order for your child to receive any over-the-counter medications or other common treatments should the need arise while at camp.

Off-Site Swimming Permission

The New York State Department of Health requires us to obtain a separate permission form for campers who may participate in aquatic activities at off-campus locations.

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Country Checklist Continued...

Face Place

We require photographs of all children attending camp. This form will tell you what we need and why we need it.

Pre-Order Form for Coleman Country Apparel

If you do not want to purchase your camper's camp attire on the spot at the Spring Fling (May 16), you can use this form to pre-order a package of apparel, which will be available for pickup on Get Acquainted Day (June 27).

Private Lesson Request Form (*Optional Form*)

If you're interested in having your child receive private instruction or academic attention this summer, please use this form to let us know.